

IEC GROUP OF INSTITUTIONS

(Greater Noida)

Date: 16.09.2025

Ref. No.: IEC/Executive Director /2025/065

Office Order

The College is organizing Mata Ki Chowki in the IEC Campus on 25/09/2025 from 5 pm to 9 pm.

All faculty, staff and students are cordially invited to attend the Mata Ki Chowki and have the Bhandara. In view of this, the following responsibilities are assigned:

A. Discipline

The Discipline during the function shall be looked after by Proctorial board.

B. Bhandara and arrangements of Mata ki Chowki

The Bhandara preparation and arrangements shall be looked after by Admin team Shri Lokesh Kumar, Shri Rajkumar, Shri Saurabh Mishra and Mr. Akhil Kumar Das in the direction of Dr. RajKamal Batra (Cultural activities I/c). However, to help with bhandara management the following faculty members are assigned:

Shri Mr. Sanjay Purohit (Coordinator)	Ms. Rachna Srivastava
Shri Amit Singhal	MS. Shiva Gupta
Shri Satendra Kumar	Shri Deepak Kumar
Ms. Sneha Bharti	Shri Saurabh Bhardwaj
Shri Umesh Kumar Gupta	Shri Vipluv Pathak
Shri Shubham Kumar Sajan	Shri Jagmohan Solanki
Ms. Kajal choudhary	Ms. Shipra Singh

C. **Generator/Lighting arrangements:** - Sh. Lokesh Kumar is instructed to make arrangements.

D. **Bhandara Timings:** - Students- 8:30 p.m.
Faculty/Staff- 9:00 p.m.


Executive Director

C.C. to:

1. Hon'ble Chairman for the kind information
2. CFO for information
3. Director
4. Director (Pharmacy)
5. Deans (Academics)
6. Dean Student Welfare
7. Chief Proctor
8. All HODs
9. HR Manager
10. TPO
11. Registrar
12. Head-Admission
13. IEC Administration
14. Accounts
15. Central Library
16. Security Incharge